

Barkhamsted Fire District

Board of Director's Monthly Business Meeting Minutes

Meeting Date: April 16, 2008 Riverton

Meeting was called to order by President Winn at 1932 Hrs.

Public Comments

None

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. **A motion was made to accept the minutes by Terri Collins. Seconded by John Andryzeck. Motion carried.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made by Terri Collins to accept the report as presented. Seconded by James Shanley. Motion carried.**

Bills

District

| <u>Amount \$</u> | <u>Payable To</u> | <u>Account</u> |
|------------------|----------------------------------|-------------------------|
| 342.00 | Commission on Fire Prev. Control | District Miscellaneous |
| 553.00 | St. Francis Medical | Health and Safety |
| 931.65 | Pittsfield Communication | New communication equip |
| 66.89 | Marq Johnson reimbursement | Various |

Barkhamsted East

| <u>Amount \$</u> | <u>Payable To</u> | <u>Account</u> |
|------------------|------------------------------|----------------------|
| 51.00 | Edward Jones & Sons | New equipment |
| 323.91 | Staples | New equipment |
| 106.81 | Patterson Propane | Building maintenance |
| 500.00 | Bill Downes | Snow plowing |
| 1093.44 | Pioneer Products | New Equipment |
| 525.00 | Forestry Grant reimbursement | New equipment |

Pleasant Valley

| <u>Amount \$</u> | <u>Payable To</u> | <u>Account</u> |
|------------------|----------------------------------|--------------------------|
| 1400.00 | Russ Neher | Snow plowing |
| 69.50 | Richard Marcus reimbursement | Equipment maintenance |
| 185.00 | Richard Marcus reimbursement | Fire school |
| 900.00 | Fire Training School | Fire school |
| 941.00 | Shipman's Fire Equipment | Equipment maintenance |
| 142.00 | Pentech Fire Equipment | Equipment maintenance |
| 32.40 | Fire Equipment Headquarters | Equipment maintenance |
| 40.00 | Bergeron Trucking | Building maintenance |
| 89.00 | Pittsfield Communication | Comm. Equip. Maintenance |
| 11.74 | Hoffman Hardware | Building maintenance |
| 39.30 | Hoffman Hardware | Equipment maintenance |
| 240.00 | American Test Center | OSHA Compliance |
| 6000.00 | Pleasant Valley FD (Grant match) | New equipment |
| 62.68 | Ken Cyr reimbursement | Building maintenance |

Riverton

| Amount \$ | Payable To | Account |
|------------------|-----------------------------|-----------------------|
| 15.19 | Carl's True Value | Equipment maintenance |
| 1685.25 | PenTech | New equipment |
| 192.00 | Fire Equipment Headquarters | Equipment maintenance |
| 125.00 | Fire Control Service | Equipment maintenance |
| 319.00 | Fire Equipment Headquarters | New equipment |
| 718.25 | Riverton Vol. Fire Co. | New equipment |

A motion was made to accept and pay the bills by Terri Collins. Seconded by Marie Gillen. Motion carried.

Four bills were separately presented by Richard Winn for Marq Johnson for reimbursement. These totaled \$66.89. **A motion was made by Norman Bird to accept and pay these bills. Seconded by Terri Collins. Motion carried.**

Correspondence

1. None.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 7 calls in the last month. Manning is 5 interior firefighters, 5 exterior firefighters, 3 fire police, 3 juniors, and 16 total personnel.

Pleasant Valley: Chief Lagassie reported that they responded to 11 calls in the last month. Manning is 14 interior firefighters, 6 exterior firefighters, 7 fire police, 5 juniors and 32 total personnel.

Riverton: Chief Gillen reported that they responded to 4 calls in the last month. Manning is 7 interior firefighters, 5 exterior firefighters, 6 fire police, 7 juniors and 25 total personnel.

Fire Marshal's Report

Report for March was distributed to the Board. President Winn reported that Fire Marshal Baldwin was unable to attend this District meeting because of some recent surgery.

Daytime Driver's Report

Report for March was distributed. James Shanley asked that the loose items in the cab of the Utility Truck be removed or adequately secured.

LCD Representative

William Legeyt summarized recent developments at LCD including that a budget had been passed with no increase in subscriptions.

Committee Reports

Capital:

1. Computers: James Shanley reported on progress to date. A remote desktop is what will provide the requested capability. Cost estimates for new computers will be generated.
2. Dry Hydrant certification: no report

Insurance: no report.

Firefighter Award: no report.

Health and Safety: No report.

Policy: Norman Bird reported that the next Policy meeting will be 5/29 at 1930 at Pleasant Valley.

Communications: Chief Legeyt reported that she has received 5 new pagers.

Unfinished Business

1. Barkhamsted East Pumper: Phil Kriss presented the status of the process to the Board. A draft specification had been sent out today. It was decided that a final meeting to review and approve the specification would be held at 1900 on 4/20 at Barkhamsted East. **A motion was made by Norman**

- Bird to authorize Barkhamsted East to go to bid with the specifications to be finalized 4/20/08. Seconded by Terri Collins. Motion carried. A motion was made by Richard Ransom to add to the Annual Meeting Agenda a request to approve the appropriation of an amount not to exceed \$165,000 from the "Reserve Fund for Capital and Nonrecurring Expenditures" to be used for the purchase of a new pumper apparatus for Barkhamsted East. Seconded by Norman Bird. Motion carried.**
2. **Barkhamsted East Station:** William Legeyt reported on the status of the building certificate of occupancy. A temporary CO has been granted with the provision that a number of corrections need to be made.
 3. **Pleasant Valley PPE:** Nils Johnson presented to the Board the result and recommendations of the PPE Committee's efforts in researching and pricing new PPE. He requested that the District fund an additional \$2827 for the selected equipment, over and above the 5% match. **A motion was made by Richard Ransom to authorize Pleasant Valley to purchase the PPE recommended by the Pleasant Valley PPE Committee and approve the additional expenditure of \$2827. Seconded by Marie Gillen. Motion carried.**
 4. **Audit:** **A motion was made by James Shanley to accept the audit as presented. Seconded by Richard Ransom. Motion carried.**
 5. **ISO:** President Winn reviewed recent meeting discussions and progress.
 6. **08/09 Budget:** President Winn reported that once the final CO is granted for the BE Station, the approximately \$10,000 held in escrow would be released. He has added this to the surplus line of the Budget. The Board reviewed and discussed the remainder of the Budget. **A motion was made by Norman Bird to submit the 2008/2009 Budget as prepared by the Board of Directors to the voters for approval at the Annual Meeting. Seconded by Marie Gillen. Motion carried.**
 7. **FDIC:** attendance at the annual training conference was discussed.

New Business

1. The Barkhamsted First Selectman Don Stein has contacted President Winn to discuss a road improvement grant for Robertsville Road in Riverton, and how it could possibly include improvements to the water supply system. After discussion, President Winn agreed to follow up with Mr. Stein.

Adjournment

A motion was made by Richard Ransom to adjourn the meeting. Seconded by Norman Bird. Motion carried. President Winn adjourned the meeting at 2055 hrs.

Attendance

Directors: Andryzeck, Bird, Collins, Gillen, Ransom, Shanley, Winn

Chiefs: Gillen, Cyr, Legeyt

Next Meeting: May, 14 2008 Barkhamsted East

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.