

**Barkhamsted Fire District
Board of Director's
Regular Business Meeting Minutes**

Meeting Date: August 12, 2009 Barkhamsted East

Meeting was called to order by President Winn at 1930 Hrs.

Public Comments

None

Minutes

Minutes of the July regular meeting were distributed prior to the meeting by the Clerk. **A motion was made by John Andryzeck to accept the July meeting minutes as presented. Seconded by James Lagassie. Motion carried.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made to approve as submitted by Terri Collins. Seconded by John Andryzeck. Motion carried.** President Winn distributed a form to each Chief to record bills that are to come out of year-end contingency funds. He will also distribute electronically.

Bills

District

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
92.51	Miners Inc.	Hydrants

Barkhamsted East

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
144.25	Fire Equipment Headquarters	Equipment maintenance
191.40	Marandinos	Miscellaneous
98.41	Patterson	Building maintenance
18.05	Hoffman Hardware	Building maintenance
209.00	IAFC	Miscellaneous

Pleasant Valley

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
280.00	Shipman's	Equipment maintenance
37.27	Irving Levine Automotive	Equipment maintenance
752.02	Fleet Master	Equipment maintenance
415.00	Advance Power Services	Equipment maintenance
140.11	Russ Neher reimbursement	Equipment maintenance
1490.50	Pittsfield Communication	New comm. equipment
19.00	Hoffman Hardware	Building maintenance
52.28	Canton Auto Supply	Equipment maintenance
20.00	Bergeron Trucking	Building maintenance
175.60	Fire Equipment Headquarters	Equipment maintenance

Riverton

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
2150.00	Fire Training School- Torrington	Fire School
14.97	Marie Gillen reimbursement	Equipment maintenance
35.56	McDonalds Auto Parts	Equipment maintenance
7.25	True Value Winchester	Equipment maintenance
250.85	Shipman's Fire Equipment	Equipment maintenance
73.00	Pittsfield Communication	Comm. Equipment maint.
53.90	Fire Equipment Headquarters	Equipment maintenance

Pleasant Valley needs to check bills from Pittsfield Communication for new pagers. The Board discussed the issue of fire extinguisher billing as it is not clear as to which departments are having the maintenance done or which bill belongs to which department.

A motion was made to accept and pay the bills by John Andryzeck. Seconded by Richard Ransom. Motion carried.

Correspondence

1. A letter was received from the State of Connecticut regarding training credits needed by William Skibesky to maintain his fire marshal certification.
2. A Hold Harmless and Indemnification statement from LCD was received regarding training for rope rescue. **A motion was made by Norman Bird to approve the acceptance of this statement by the District. Seconded by John Andryzeck. Motion carried.**
3. A letter was received from the Town of Barkhamsted regarding Hillcrest Drive resurfacing.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 4 calls in the last month. Manning is 8 interior firefighters, 6 exterior firefighters, 3 fire police, 8 juniors, and 25 total personnel.

Pleasant Valley: Chief Cyr reported that they responded to 14 calls in the last month. Manning is 16 interior firefighters, 5 exterior firefighters, 4 fire police, 7 juniors and 32 total personnel.

Riverton: Chief Gillen reported that they responded to 9 calls in the last month. Manning is 14 interior firefighters, 6 exterior firefighters, 5 fire police, 3 juniors and 28 total personnel.

Fire Marshal's Report

None.

Daytime Driver's Report

Report for July was distributed.

LCD Representative

No report.

Committee Reports

Capital: The Capital Committee met 2 weeks ago and put together a basic plan. There needs to be more discussion regarding SCBA cylinders as the standards are changing.

Insurance: A review of the vehicle values yielded an increase in the covered value for the District Utility truck and Riverton Squad 51 by \$10,000 which resulted in a \$67 increase in premium. For other trucks, the increase in premium would be \$50 per \$10,000 added value. It was reported that VFIS will pay the lesser of the cost to repair or replace a damaged vehicle.

Firefighter Award: It was reported that programs such as ours are not eligible for the IRS tax exemption of \$375. It was reported that there are still issues with the Firehouse computer reporting and that until resolved, the point reporting will not be accurate. It is thought that this is a Microsoft VISTA problem.

Health and Safety: It was reported that a Lockout/Tagout seminar is available from St. Francis Hospital- flyer attached. Richard Winn stated that he could do a similar class for free. Terri Collins questioned the need for night appointments for physicals as they were canceled last year. She asked the that each Chief discuss with their members.

Policy: Norman Bird reported that the policy committee met on July 23, and reviewed all changes and feedback. The next meeting is planned for 8/27, 1930 hrs. at Pleasant Valley. He anticipates presenting final versions in October and voting on them in November. President Winn reported that a recent incident was resolved but could not be addressed appropriately because there was no District Code of Conduct, or reprimand policy. He recommended that this be addressed along with a Hazing Policy.

Communications: Pagers may have been double ordered. Richard Winn is checking prices for portable batteries. Chief Legeyt requested a UHF radio and 4 new portables. This request requires a look at the current inventory. James Lagassie updated the Board on the iamresponding service and the Board discussed.

Unfinished Business

1. Grants: James Lagassie advised the Board that Pleasant Valley has purchase a cab and chassis. They are working on getting the title.
2. ISO: no report
3. Maintenance contract: still in progress.
4. Workers Compensation Medical Provider: all members need to review the provider list and add any providers needed but not included. These additions should be given to President Winn and he will forward to St. Francis. If a person needs treatment they will have to use a provider on the list for initial treatment or it will not be covered. Follow-up will also require using the same provider.
5. Chief Legeyt reported that the American LaFrance pumper was sold for \$2000.00. She would like to use part of the money, \$600, for mounting brackets for their new pumper. President Winn instructed the Treasurer to put the \$2000.00 in the General Fund as miscellaneous income, and asked Chief Legeyt to get cost estimates for the brackets they need. Any monies spent for their new pumper will come out of their new equipment budget.

New Business

1. Riverton Pump Houses: Ken Cyr, Norman Bird, Will Hilbrecht, Jamie Lagassie and Russ Neher have all worked on the Pump House recently. All materials have been delivered and work will continue in the coming weeks. The goal is to compete by winter. Also discussed was the need for mechanical vents.
2. Mass Casualty Drill: Norman Bird briefed the Board on the recent drill including sharing some photographs. Richard Winn would like to see the photographs added to our website with descriptions, after being reviewed. It was agreed that the school has a better understanding of the needs of such an incident and that this drill will be helpful in keeping communication open.
3. James Lagassie reported that the proposed cistern policy was not received.

Adjournment

A motion was made by John Andryzeck to adjourn the meeting. Seconded by James Lagassie. Motion carried. President Winn adjourned the meeting.

Attendance

Directors: Andryzeck, Bird, Collins, Gillen, Lagassie, Ransom, Winn
Chiefs: Cyr, Legeyt
Treasurer O'Toole

Next Meeting: September 9, 2009 Pleasant Valley

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: material distributed during meeting.