

Barkhamsted Fire District

Board of Director's Monthly Business Meeting Minutes

Meeting Date: January 9, 2008 Riverton

Meeting was called to order by President Winn at 1930 Hrs.

Public Comments

President Winn informed the Board that he has adding a Public Comment period to the meeting agenda. The Barkhamsted First Selectman Don Stein had requested an opportunity to speak to the Board but was not available at this point in the meeting.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. Teri Collins advised on two corrections to the minutes. The first was the January meeting location and the second was that the Memo sent by Barkhamsted Building Official Mike LaRosa was also directed to the Fire Chiefs. **A motion was made to accept the minutes with the above corrections, by Terri Collins. Seconded by Marie Gillen. Motion carried.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made by Terri Collins to accept the report as presented. Seconded by Kathy Hansen. Motion carried.**

Public Comments

First Selectman Don Stein addressed the Board on coordination issues including Homeland Security grant money, a surplus copier, paying for Workers Compensation insurance, and fuel billing problems. Mr. Stein provided the Board with his home phone number and email addresses. He promised to forward contact information for himself to LCD.

Bills

District

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
220.00	St. Francis medical	Occupational Health
1085.00	Pullman and Conley	Legal

Barkhamsted East

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
115.10	Patterson	Building maintenance

Pleasant Valley

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
1625.00	Pleasant Valley Fire Dept.	Fire school
20.00	Bergeron Trucking	Building maintenance

Riverton

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
53.76	Riverton Vol. Fire Co.	Fire school
100.00	Fire control service	Equipment maintenance
32.37	Carl's True Value	Building maintenance
67.59	Hoffman Hardware	Riverton Hydrant System

A motion was made to accept and pay the bills by Kathy Hansen. Seconded by Richard Ransom. Motion carried.

Correspondence

1. President Winn read a letter sent to Frank White.
2. President Winn read a thank you note from Frank White.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 6 calls in the last month. Manning is 10 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 9 calls in the last month. Manning is at 18 firefighters, 6 fire police and 7 juniors.

Riverton: Chief Gillen reported that they responded to 6 calls in the last month. Manning is 12 firefighters, 6 fire police and 7 juniors.

Fire Marshal's Report

Report for December was distributed.

Daytime Driver's Report

Report for December was distributed.

Committee Reports

Capital:

1. President Winn briefed the Board on the cost estimate for an alarm installation in the Riverton pump houses. The cost estimate was \$1705 each with \$396 per year to monitor. The Board discussed their options in this matter.
2. Barkhamsted East Station: William Legeyt reported that the make-up air still not installed- waiting on Valley Oil.
2. Barkhamsted East Pumper: William Legeyt informed the Board that preliminary specifications for a new pumper were ready. They will provide a draft to the Board in February.
3. Pleasant Valley Rescue: President Winn reported that the lease agreement had been completed and they were setting up a wire transfer for Friday 1/11/08 pending acceptance of the truck. The truck has been added to the VFIS policy with a replacement cost of \$330,00. President Winn will be asking VFIS to increase this coverage to \$400,000 to reflect the actual replacement cost. Chief Lagassie reported on the status of the truck and other anticipated expenses related to getting it in service. This included \$9000 for a hydraulic pump and approximately \$9700 for shelving and tool mounts. Chief Will Hilbrecht presented a letter to President Winn indicating that the West Hartland Fire Department is interested in purchasing old Rescue 3.
4. Computers: there was a discussion of doing a capital project to upgrade the computers and network system. President Winn asked James Shanley to head this project.
5. Dry Hydrant Certification: There was discussion on the process and necessity for doing this for ISO evaluation.

Insurance: There was discussion regarding Workers Compensation coverage while working in firehouses.

Fire Fighter Award: No report.

Health and Safety: Director Terri Collins reported that she has distributed a list of the current physicals. A meeting will be held at the Winsted Ambulance Building on 1/15 at 1730 hrs to review the medical program.

Policy: Norman Bird briefed the Board on a recent meeting and reported that the next policy meeting will be held 1/23 at 1930 hrs. at the Pleasant Valley firehouse. He reviewed the recent driving class put on by Les Archer. He requested that the Clerk send a letter to Mr. Archer thanking him on behalf of the Board for the fine job he did.

Communications: Chief Legeyt reported that she needs 4 new pagers.

Unfinished Business

1. Grants: Chief Lagassie reported that they were working on researching the turnout gear and exhaust system.
2. Dry Hydrants: previously discussed.
3. Old Communications Equipment: Storm Connors has sold some pagers on ebay.
4. Pleasant Valley HVAC: no changes.
5. Contracts: President Winn advised the Board that he had found copies of the Barkhamsted East and Riverton contracts. There was discussion as to the current status of these contracts.
6. Building Official: no discussion.

New Business

1. ISO: previously discussed.
2. Regional Dive Team: an organization meeting will be held 1/28 at Barkhamsted East. Flyers were distributed.
3. Trailers; discussion of work needed and available funding.
4. FDIC: discussion of who would be attending and preparations.

Adjournment

A motion was made by Kathy Hansen to adjourn the meeting. Seconded by James Shanley. Motion carried. President Winn adjourned the meeting at 2115 hrs.


Attendance

Directors: Andryzeck, Bird, Collins, Gillen, Hansen, Ransom, Shanley, Winn

Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: February 13, 2008 Barkhamsted East

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.