

Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes

Meeting Date: March 14, 2007, Pleasant Valley

Meeting was called to order by President Winn at 1935 Hrs.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. **Motion was made to accept the minutes, as prepared, by Terri Collins. Seconded by Rachelle Rebick. Motion carried.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made by Terri Collins to accept the report as presented. Seconded by Rachelle Rebick. Motion carried.**

Bills

District

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
51.39	Hartford Courant	Legal
1347.00	Pittsfield Communications	Communications
955.00	Micro Business Systems	Computer
3.21	St. Francis Healthcare	Physicals
48.50	William Boyle	FM Expense
76.63	William Boyle	FM Expense
200.00	CT Fire Academy	Fire school (Winn- Adv. Fire Investigation class)

Barkhamsted East

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
30.38	Hoffman hardware	Equipment maintenance
18.95	Canton Auto Supply	Equipment maintenance
400.00	Billy Goat Landscaping (W. Downes)	Snow plowing
121.44	Patterson	Building maintenance
1521.00	Barkhamsted East Fire Dept.	New equipment

Pleasant Valley

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
140.70	CT Fire Academy Bookstore	Fire school
1400.00	JR's Snow removal	Snow plowing
751.95	Al's Auto Electric	Equipment maintenance
3484.31	Gowans Knight Co.	Capital
71.24	Hoffman Hardware	Building Maintenance
33.36	Hoffman Hardware	Equipment maintenance
160.00	Pentech Safety Inc.	New equipment
40.00	Bergeron Trucking	Building maintenance
18.55	Winsted Auto	Equipment maintenance

Riverton

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
126.00	Shipman's Fire Equipment	New equipment
73.64	Hoffman Hardware	Miscellaneous
1902.40	Larry Gillen- airfare to Indianapolis	Conference

A motion was made to accept and pay the bills, as presented, by Terri Collins. Seconded by Rachelle Rebick. Motion carried.

Correspondence

1. President Winn briefed the Board regarding a letter received from the Ratlum Mountain Road developer regarding dry hydrants.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 3 calls in the last month. Manning is 8 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 8 calls in the last month. Manning is at 21 firefighters, 6 fire police and 6 juniors.

Riverton: Chief Gillen reported that they responded to 5 calls in the last month. Manning is 15 firefighters, 5 fire police and 8 juniors

Fire Marshal's Report

Reports for the months of January and February from Fire Marshal Baldwin were distributed

Daytime Driver's Report

Reports for the months of January and February were distributed.

Committee Reports

Capital:

1. Barkhamsted East addition: President Winn reported that he has corrected the problem with the escrow account.
2. Barkhamsted East truck: Chief Legeyt reported no change in status.
3. Pleasant Valley truck: Jim Shanley reported for Chief Lagassie that progress is being made and that a bid specification should be available by the end of March.

Insurance: The inadequate VFIS workers' compensation supplement currently in place was discussed. **A motion was made by Norman Bird that the workers' compensation supplement provided by VFIS be increased to a weekly limit of \$750. Seconded by Ken Cyr. Motion carried.**

Fire fighter Award: President Winn distributed an Annual Report from Penflex, Inc..

Health and Safety: Terri Collins reported on the current status of the physicals. She will be distributing information obtained from St. Francis to each of the fire chiefs.

Policy: Chairman Bird reported that the Policy Committee will be meeting 3/29/07 at Pleasant Valley at 1900 hrs.

Communications: Chief Legeyt requested 2 new portable radios.

Unfinished Business

1. Dry Hydrants: Marq Johnson has been requested to get quotes for survey of dry hydrant water supplies. This will be needed for ISO improvements. The ISO process was discussed.
2. Grants: It was reported that DEP Grants have been submitted to help defray the cost of the cadet training. President Winn reviewed some changes to the Federal Fire Act Grant.
3. Riverton Addition: work has started.
4. Old communication equipment: **A motion was made by Terri Collins to authorize Storm Connors to sell surplus radio equipment on ebay or similar, and to authorize a commission to him not to exceed 20%. Seconded by Ken Cyr. Motion carried.**
5. National safety Council training: **A motion was made by Norman Bird to approve an amount not to exceed \$1500 for Les Archer and Rich Winn to attend an emergency vehicle driving course in Florida. Seconded by James Shanley. Motion carried.**

6. Medical clearance forms: these are being updated and will be distributed.

New Business

1. The Auditors' Report for FY 05/06 was distributed. **A motion was made by Norman Bird to accept the Auditors' Report dated 6/30/06. Seconded by Rachelle Rebick. Motion carried.**
2. Chief Legeyt requested that BE E-1 be listed as the reserve piece rather than E-3
3. **A motion was made by James Shanley to add discussion of the 07/08 budget to the agenda. Seconded by Ken Cyr. Motion carried.**
4. The Board worked on preparing the 07/08 budget.
5. President Winn agreed to get the old fire safe at Pleasant Valley opened.

Adjournment

A motion was made by Rachelle Rebick to adjourn the meeting. Seconded by Ken Cyr. Motion carried. President Winn adjourned the meeting at 2130 hrs.

Attendance

Directors: Andryzeck, Bird, Collins, Cyr, O'Toole, Ransom, Rebick, Shanley, Winn
Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: April 11, 2007.

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.