

Barkhamsted Fire District

Board of Director's Monthly Business Meeting Minutes

Meeting Date: October 10, 2007 Riverton

Meeting was called to order by President Winn at 1930 Hrs.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. **Motion was made to accept the minutes as prepared, by Norman Bird. Seconded by Kathy Hansen. Motion carried.** Minutes of the Special Meeting held September 12, 2007 were previously distributed by the Clerk. **A motion was made by Richard Ransom to accept the minutes as prepared. Seconded by Terri Collins. Motion carried.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made by Kathy Hansen to accept the report as presented. Seconded by Terri Collins. Motion carried.**

Bills

District

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
450.00	St. Francis medical	Occupational Health
190.70	Fire Equipment Headquarters	New equipment
1875.00	Flex Services	Riverton hydrant
66.86	Millard Welding	Riverton hydrant
57.10	Hartford Courant	Legal
13667.00	VFIS	Insurance
438.90	Positive Promotions	Fire Prevention
81.00	Franklin Products	Fire Prevention
210.00	Alert-All	Fire Prevention
101.50	NFPA	Fire Prevention

Barkhamsted East

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
60.25	Fire Equipment Headquarters	Equipment maintenance
13.50	Canton Auto Supply	Equipment Maintenance
97.06	Patterson	Building Maintenance
37.43	Hoffman Hardware	Building Maintenance

Pleasant Valley

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
20.00	Bergeron Trucking	Building maintenance
221.00	Shipman's Fire Equipment	New Equipment
275.00	Fire Equipment	Equipment maintenance

Riverton

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
21.78	Larry Gillen	Equipment Maintenance
175.00	Riverton Fire Company	Fire School
189.00	Hoffman Hardware	Equipment Maintenance
31.13	Carl's True Value	Building Maintenance
592.79	Fleetmasters Inc.	Equipment maintenance
100.00	Fire Control Service	Equipment Maintenance
60.00	Edward Jones and Sons	New Equipment
55.00	Shipman's Fire Equipment	New Equipment
570.29	Al's Auto Electric	Equipment Maintenance

A motion was made to accept and pay the bills by Kathy Hansen. Seconded by Terri Collins. Motion carried.

Correspondence

1. President Winn read a letter which was sent by him to Fire Marshal Baldwin.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 4 calls in the last month. Manning is 9 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 11 calls in the last month. Manning is at 20 firefighters, 6 fire police and 6 juniors.

Riverton: Chief Gillen reported that they responded to 4 calls in the last month. Manning is 14 firefighters, 5 fire police and 8 juniors

Fire Marshal's Report

No report.

Daytime Driver's Report

Driver's Report for September was distributed.

Committee Reports

Capital:

1. Barkhamsted East Station: nothing to report.
2. Barkhamsted East Pumper: nothing to report

Communications: Chief Lagassie inquired about the reprogramming of Department radios for the new Winsted frequencies. Dave Archer reported that only Riverton had been done and that he would need to do the remainder. Dave Archer also reported that the UHF antennas have been received and he would be working on installation.

Insurance: No report. The VFIS Policy is available for review.

Health and Safety: Terri Collins reported that physicals are underway. She distributed a current status list to each Chief.

President Winn suspended the Board Meeting so that the scheduled Special Meeting could begin. Meeting suspended at 1955 hrs.

President Winn resumed the meeting at 2021 hrs.

Capital (continued): Pleasant Valley Rescue- President Winn circulated a draft of a letter to be sent to the fire equipment vendors who bid on the rescue truck. The letter was approved with editing. President Winn circulated two proposals for financing the rescue truck. After review the Board decided to authorize President Winn to make application to Municipal Asset Management.

Fire Fighter Award: President Winn distributed copies of eligibility lists for each department as well as a summary of fees for administration of the program. **A motion was made by Norman Bird to authorize the award of \$500 to each eligible member. Seconded by Richard Ransom. Motion carried.**

Policy: Norman Bird reported on a recent Policy Meeting and that the next policy meeting will be held 10/25 at 1930 hrs. at the Pleasant Valley firehouse.

Unfinished Business

1. Grants: Chief Lagassie reported that Pleasant Valley's FEMA AFG Grant has been awarded. The total award was \$97,068 with the match to be \$4853.00.

2. Chief Lagassie also reported that Travelers is requesting information with regard to a \$500 grant for volunteer service provided by James Shanley.
3. Old Communications Equipment: no report.
4. Pleasant Valley HVAC: Chief Lagassie reported that the new boiler has been installed. The AC will be done later in the year.
5. Riverton Windows and Repairs: Chief Gillen reported that the work will start in mid November.
6. Contracts: President Winn commented on the status. Tabled.
7. **A motion was made by Kathy Hansen to add to the agenda the opening of bids received for the electric work on the Riverton hydrant system. Seconded by Richard Ransom. Motion carried.** Five bids were received to complete electric work on the Riverton Hydrant system.

These were as follows:

a. Allan Thomas Electric LLC	\$6150
b. BW Morse	\$5847
c. Valmark Electric	\$3800
d. Onion Electric	\$2400
e. Marino Electric	\$5000

A motion was made by Norman Bird to accept the bid of Onion Electric in the amount of \$2400 providing that the bid be verified by Marq Johnson and to approve the actual time and material costs incurred by Northeast Utilities/CL&P for the Riverton hydrant system. Seconded by Kathy Hansen. Motion carried.

8. A bill in the amount of \$783.98 from the State DMV was received for the CDL class. **A motion was made by Kathy Hansen to approve and pay this bill. Seconded by Marie Gillen. Motion carried.**

New Business

1. James Shanley requested that President Winn discuss with the Board his plans should he win the election for Barkhamsted First Selectman. President Winn stated that it was his intention to remain on as President of the District were he to be elected as First Selectman for Barkhamsted..
2. **A motion was made by Kathy Hansen to add to the agenda a discussion of the eligibility of fire department members. Seconded by Marie Gillen. Motion carried.** Terri Collins expressed a concern that some members who were found to be eligible for the fire fighter award program, had never completed their physical requirements. After discussion President Winn requested that each Chief cross check the award eligibility list with their physical status list and report any discrepancies.

Adjournment

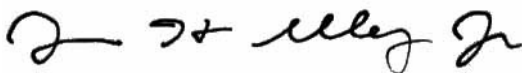
A motion was made by Kathy Hansen to adjourn the meeting. Seconded by Terri Collins. Motion carried. President Winn adjourned the meeting at 2125 hrs.

Attendance

Directors: Andryzeck (late), Bird, Collins, Gillen, Hansen, Ransom, Shanley, Winn
Treasurer O'Toole
Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: November 14, 2007 Riverton.

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.