

Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes

Meeting Date: October 11, 2006 Riverton

Meeting was called to order by President Winn at 1934 Hrs.

President Winn requested that the agenda be modified and introduced Jeff Rudzavich who is the District's VFIS Agent. Mr. Rudzavich gave a presentation on the policies held by the District with VFIS. A coverage summary was distributed.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. Motion was made to accept the minutes, as prepared, by Richard Ransom. Seconded by Ken Cyr. Motion carried.

Treasurer's Report

The Treasurer's report was distributed.

Bills

District

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
135.00	Litchfield County Fire Chiefs, annual dinner	Miscellaneous
54.00	Litchfield County Fire Chiefs, Todd Schroeder dinner	Miscellaneous
27.15	Richard Healey	Fire marshal expense- mileage
308.78	NFPA	Fire prevention
427.65	Positive Promotions	Fire prevention
16.88	Matt Ludwig	OSHA Compliance- ID tags
39.00	Amy O'Toole	Postage

Barkhamsted East

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
116.76	Patterson	Building maintenance
276.85	Pioneer Products	Equipment maintenance
63.33	Public Safety Center Inc.	New equipment
18.61	Hoffman Hardware	Building maintenance
79.99	Hoffman Hardware	New equipment
100.73	Argus	Equipment maintenance
38.95	Staples	Miscellaneous
150.00	Reimbursement to BEVFD	Fire School

Pleasant Valley

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
40.00	Bob's Trucking	Building maintenance
412.00	Shipman's Fire Equipment	New equipment
700.00	Shipman's Fire Equipment	Equipment maintenance
70.98	Gall's	New equipment
228.27	Fleetmasters Inc.	Equipment maintenance
38.67	Hoffman Hardware	Equipment maintenance
49.00	Shipman's Fire Equipment	New equipment

Riverton

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
100.00	Fire Control Services	Equipment maintenance
120.00	Firematic Supply Co.	New equipment
189.00	Firematic Supply Co.	New equipment
21.78	Carl's True Value	Building maintenance
26.22	Larry Gillen reimbursement	Miscellaneous
65.51	MacDonald Auto Parts	Equipment maintenance
4476.75	Riverton Vol. Fire Co. reimbursement	New equipment
159.00	NEPM- Div. Of Am-Da Inc.	Fire prevention

Chief Gillen also reported that Riverton had received \$500 from Hitchcock Chair for expenses related to the fire there last summer.

A motion was made to accept and pay the bills, as presented, by Ken Cyr. Seconded by Richard Ransom. Motion carried.

Correspondence

None

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 8 calls in the last month. Manning is 9 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 11 calls in the last month. Manning is at 22 firefighters, 5 fire police and 4 juniors.

Riverton: Chief Gillen reported that they responded to 5 calls in the last month. Manning is 19 firefighters, 4 fire police and 8 juniors

Fire Marshal's Report

The written report for the last month was distributed.

Daytime Driver's Report

No report.

Committee Reports

Capital:

1. President Winn updated the Board on the status of the Riverton water system project. A final agreement is close to being reached.
2. Barkhamsted East truck: Chief Legeyt reported no change in status.
3. Pleasant Valley truck: Chief Lagassie reported no change in status.
4. Riverton addition: Chief Gillen and Gary Leblanc reported that the solicitation for bids was being held until some electrical issues were resolved and the specifications for materials was completed.

Insurance: President Winn will attempt to get a copy of the new workers compensation policy for the next meeting.

Fire fighter Award: President Winn requested that Chief Lagassie provide some additional details for their roster.

Health and Safety: the physicals have commenced at St. Francis. The consensus was that they were doing a more thorough job.

Policy: A policy committee meeting was held in September. Chairman Bird was not present to make a report.

Sexual Harassment: President Winn distributed a draft copy of a Sexual Harassment Policy. He asked that the Board review prior to the next meeting and get comments to him as soon as possible.

Communications: Chief Lagassie reported that Pleasant Valley was out of pagers.

Unfinished Business

1. Dry Hydrants- discussion regarding the status.
2. Grants: Pleasant Valley applied for a CEDAP Grant for a new thermal imaging camera.
3. Van: the van has been cleaned and is ready for sale. It was decided that it would be sold as is by putting a sign on it requesting bids to be opened in 30 days.
4. Old communication equipment: Storm Connor will be asked to attempt to sell on ebay.
5. President Winn reported that the Capitol Meeting scheduled for this date had to be postponed to 11/8/06. This was due to the meeting notice requirements.

New Business

1. The status of the internal issues at LCD were discussed.
2. **A motion was made by Ken Cyr to enter into Executive Session to discuss pending litigation with Chiefs Lagassie, Gillen and Legeyt, Peter North and Russ Neher asked to join the discussion. Seconded by Rachelle Rebick. Motion carried. Executive session entered at 2100 hrs.**
3. **A motion was made by Ken Cyr to leave Executive Session. Seconded by Richard Ransom. Motion carried. Executive session ended at 2110.**

Adjournment

A motion was made by Ken Cyr to adjourn the meeting. Seconded by Richard Ransom. Motion carried. President Winn adjourned the meeting at 2112 hrs.

Attendance

Directors: Andryzeck, Cyr, O'Toole, Ransom, Rebick, Shanley, Winn
Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: November 8, 2006 at Barkhamsted East.

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.