

Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes

Meeting Date: August 8, 2007 Barkhamsted East

Meeting was called to order by President Winn at 1932 Hrs.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. **Motion was made to accept the minutes, as prepared, by Kathy Hansen. Seconded by Marie Gillen. Motion carried.**

Treasurer's Report

The Treasurer's reports for the prior month and fiscal year were distributed. **A motion was made by Kathy Hansen to accept the report as presented. Seconded by John Andryzeck. Motion carried.**

Bills

District

Amount \$	Payable To	Account
18,517.89	LCD	Dispatching
119.40	Netfirms	Website fee

Barkhamsted East

Amount \$	Payable To	Account
11.48	Hoffman Hardware	Building maintenance
1846.69	Fleetmasters, Inc.	Equipment maintenance

Pleasant Valley

Amount \$	Payable To	Account
125.00	Pentech	New equipment
618.93	Winchester Fire Protection LLP	New equipment
40.00	Hoffman Hardware	Building maintenance
22.99	Hoffman Hardware	Dry hydrants
9.75	Hoffman Hardware	Equipment maintenance

Riverton

Amount \$	Payable To	Account
39.60	Hoffman Hardware	Building maintenance
30.10	Carl's True Value	Equipment maintenance
246.15	Larry Gillen reimbursement	Building maintenance
95.39	Larry Gillen reimbursement	Miscellaneous (desk for radios)

A motion was made to accept and pay the bills by John Andryzeck. Seconded by Kathy Hansen. Motion carried.

A motion was made by Richard Ransom to pay the website bill. Seconded by Kathy Hansen. Motion carried.

Correspondence

1. A letter sent to Susan Lesser by Marq Johnson regarding dry hydrant installation was read to the Board..

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 4 calls in the last month. Manning is 9 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 8 calls in the last month. Manning is 19 firefighters, 6 fire police and 6 juniors.

Riverton: Chief Gillen reported that they responded to 4 calls in the last month. Manning is 14 firefighters, 5 fire police and 8 juniors

Fire Marshal's Report

President Winn distributed a report prepared by the Fire Marshal. Treasurer O'Toole reported that the average monthly mileage paid in 2005 was \$32 and for 2006 it was \$33.00. President Winn stated he would prepare a letter to the Fire Marshal which specifies how he would be reimbursed for mileage expenses.

Daytime Driver's Report

Report for July 2007 was distributed.

Committee Reports

Capital:

Barkhamsted East Addition: Chief Legeyt reported no change. President Winn asked Chief Legeyt to take some action to finalize the project as it needs to be closed out.

Barkhamsted East Pumper: Chief Legeyt reported that they were still working on a specification.

Pleasant Valley Rescue: Ed Connors, chairman of the Pleasant Valley Truck Committee gave a report on the bids received for the new rescue apparatus and presented the committee's recommendation. Written materials were distributed to all Directors which summarized the bids and the project in general. Copies of the Bids were also available. A lengthy discussion ensued which included President Winn stating his opposition to this apparatus being 4-wheel drive, having any type of breathing air system, and that it was too big and too expensive for Barkhamsted. He distributed a Capital Plan spreadsheet to each Director to show capital allocation and so indicated and stated that the purchase was not possible. Director Bird stated that the Board had failed to provide Pleasant Valley with accurate and adequate direction on this apparatus. The discussion ended with no decision.

Pleasant Valley HVAC: Chief Lagassie reported that two bids had been received for the HVAC project. The first bid was from Avon Plumbing and it totaled \$20,652. A second bid was received from Valley Energy and it totaled \$13,144.

Riverton Windows: Norman Bird reported that two bids were received for the windows and repairs of the Riverton firehouse. The first bid was from Lee Brown for \$8140 and the second was from Neil Gilpiun for \$18,244.

A motion was made by Kathy Hansen that a meeting of the voters of the Barkhamsted Fire District be noticed and held to approve the expenditure of capital funds in an amount not to exceed \$15,000 for the Pleasant Valley Firehouse HVAC Project and \$10,000 for the Riverton Firehouse window project. Seconded by Richard Ransom. Motion carried.

Insurance: No report

Fire fighter Award: No report.

Health and Safety: No report.

Policy: No report.

Communications: No report.

Unfinished Business

1. Grants: no report.
2. Old communication equipment: Nothing to report.
3. Treasurer O'Toole presented a detailed accounting of year-end account transfers needed to balance the budget. **A motion was made by Kathy Hansen to approve the transfers recommended by the Treasurer. Seconded by Richard Ransom. Motion carried.**

New Business

1. **A motion was made by Richard Ransom to add discussion of a request by West Hartland fire department to the agenda. Seconded by Norman Bird. Motion carried.** President Winn reported that West Hartland Fire Department has asked the District if it would be possible for Marq Johnson to fuel their vehicles using his utility truck. The consensus of the Board was that this could not be done and that President Winn should communicate this back to them.

Adjournment

A motion was made by Richard Ransom to adjourn the meeting. Seconded by Kathy Hansen. Motion carried. President Winn adjourned the meeting at 2106 hrs.

Attendance

Directors: Andryzeck, Bird, M. Gillen, Hansen, O'Toole, Ransom, Shanley, Winn
Chiefs: L. Gillen, Lagassie, Legeyt

Next Meeting: September 12, 2007 Pleasant Valley.

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.