

Barkhamsted Fire District

Board of Director's Monthly Business Meeting Minutes

Meeting Date: December 12, 2007 **Pleasant Valley**

Meeting was called to order by President Winn at 1933 Hrs. President Winn informed the Board that the meeting would be recorded by him.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. Director John Andryzeck presented two additions to the minutes. The first was to include in the minutes a record of the fact that President Winn asked Ed Connors, Chair of the Pleasant Valley Truck Committee, if the Committee had approved the purchase of the Marion demo rescue truck, and that Mr. Connors had replied in the affirmative. The second addition was to include in the minutes that President Winn had informed Chief Lagassie that he had not been informed when a member of Pleasant Valley had received a motor vehicle citation as required by the Driving Policy. **A motion was made to accept the minutes with the above additions, by Norman Bird. Seconded by Marie Gillen. Motion carried.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made by Kathy Hansen to accept the report as presented. Seconded by James Shanley. Motion carried.**

Bills

District

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
533.00	St. Francis medical	Occupational Health
1025.00	Robert Mangione	Equipment maintenance
347.52	Amerigas	Riverton hydrant
347.52	Amerigas	Riverton hydrant
285.51	American Funds	M Johnson pension interest
100.95	Hoffman Hardware	Riverton hydrant

Barkhamsted East

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
505.96	Pioneer Products	New equipment
19.65	Hoffman Hardware	Building maintenance
137.09	Paines Inc.	Building maintenance

Pleasant Valley

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
350.00	Fire Training School, Torrington	Fire school
40.00	Bergeron Trucking	Building maintenance

Riverton

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
15.00	Shipman's Fire Equipment	OSHA compliance
715.00	Atlantic Detroit Diesel	Equipment maintenance
39.00	Shipman's Fire Equipment	Equipment maintenance

A motion was made to accept and pay the bills by James Shanley. Seconded by Richard Ransom. Motion carried.

Correspondence

1. President Winn read a Memo sent to the him by Michael LaRosa, Barkhamsted Building Official. The purpose of the memo was to remind President Winn that the Building Official needs to be notified of all structure fires.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 7 calls in the last month. Manning is 9 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 12 calls in the last month. Manning is at 20 firefighters, 6 fire police and 6 juniors.

Riverton: Chief Gillen reported that they responded to 6 calls in the last month. Manning is 13 firefighters, 5 fire police and 8 juniors. Chief Gillen reported that they have a surplus 35' ladder.

A motion was made by Norman Bird to loan the 35' ladder to the Burrville Fire School. Seconded by Terri Collins. Motion carried.

Fire Marshal's Report

Report for November was distributed.

Daytime Driver's Report

Report for November was distributed.

Committee Reports

Capital:

1. President Winn briefed the Board on a Capital Committee meeting held 12/5/07.
2. Barkhamsted East Station: make up air still not installed. President Winn informed Chief Legeyt that the work needs to get done soon and that the holder of the lease, Sun Trust, needs a certificate of occupancy.
2. Barkhamsted East Pumper: Chief Legeyt informed the Board that preliminary indications were that they would be getting the FEMA grant for the pumper. As to the specifications, she stated that they were almost done.
3. Pleasant Valley Rescue: Chief Lagassie reported that the truck was awaiting transportation from Wisconsin.

Insurance: President Winn stated that he would arrange for our VFIS agent to attend a future meeting.

Fire Fighter Award: President Winn reported that contributions had been made.

Health and Safety: Director Terri Collins reported that she would be distributing a list of the current physicals and that approximately 25 people still needed physicals. A Job description is needed for Fire Police members to help with the assessment of physical requirements.

Policy: President Winn informed the Board that NFPA has phased out the Awareness Level in Hazardous Materials Training and that CDLs now require a medical card for all drivers. Norman Bird reported that the next policy meeting will be held 12/27 at 1930 hrs. at the Pleasant Valley firehouse. He reviewed the recent activities of the Committee.

Communications: Chief Lagassie reported that Pleasant Valley's radios have been programmed.

Unfinished Business

1. Grants: Chief Lagassie reported that they were working on researching the turnout gear and exhaust system.
2. Dry Hydrants: new locations were discussed.
3. Old Communications Equipment: John Andryzeck advised he spoke to Storm Connors who indicated he was not interested in helping to sell old pagers.
4. Pleasant Valley HVAC: Chief Lagassie reported that the new boiler has been installed and the bill has been paid.
5. Riverton Windows and Repairs: Norman Bird reported that the work has been completed and has been paid for.

6. Contracts: President Winn advised the Board of the scope and status of the project. He indicated that a new Committee would be needed to draft and review contracts.
7. President Winn advised the Board that he anticipates the need for a new committee to research a computer network system and a new committee to work on improving the ISO rating.

New Business

1. Director Andryzeck initiated discussion of a recent letter to the editor of a local newspaper. President Winn turned over the Chair of the meeting to Vice President Ransom and excused himself from the meeting. **A motion was made by Kathy Hansen to attach a copy of said letter in the minutes of this meeting. Seconded by John Andryzeck. Motion failed. (For: Andryzeck, Hansen. Against: Bird, Gillen, Shanley. Abstain: Collins).**

Adjournment

A motion was made by John Andryzeck to adjourn the meeting. Seconded by Norman Bird. Motion carried. President Winn adjourned the meeting at 2048 hrs.

Attendance

Directors: Andryzeck, Bird, Collins, Gillen, Hansen, Ransom, Shanley, Winn
Treasurer O'Toole
Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: January 9, 2008 Barkhamsted East

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.