

Barkhamsted Fire District

Board of Director's Monthly Business Meeting Minutes

Meeting Date: November 14, 2007 Barkhamsted East

Meeting was called to order by President Winn at 1933 Hrs.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. **Motion was made to accept the minutes as prepared, by Kathy Hansen. Seconded by John Andryzeck.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made by Norman Bird to accept the report as presented. Seconded by Kathy Hansen. Motion carried.**

Treasurer O'Toole informed the Board that the pension contributions for Marq Johnson in prior years were short. The contributions were made at the rate of 8% but should have been 9%. She informed the Board that this resulted in a deficiency of \$2501.43 in contributions. **A motion was made by Norman Bird to pay the pension deficiency in the amount of \$2501.43 to the pension account of Marq Johnson. Seconded by Kathy Hansen. Motion carried.**

Bills

District

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
955.00	St. Francis medical	Occupational Health
1990.00	St. Francis medical	Occupational Health
135.00	Goulet Printing	Miscellaneous- stationary
16.88	Matt Ludwig	OSHA compliance
1256.18	Fleetmasters	Riverton water system
373.09	Fleetmasters	Riverton water system
30.00	Barkhamsted School	Fire prevention

Barkhamsted East

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
505.90	Pioneer Products	New equipment
114.00	Shipman's Fire Equipment	New equipment
450.00	Shipman's Fire Equipment	OSHA compliance
578.76	Fleetmasters	Equipment maintenance
97.06	Patterson's	Building maintenance
20.00	Litchfield County Fire Chiefs	Miscellaneous
1050.00	VinTech (Forestry Grant)	Fire school

Pleasant Valley

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
20.00	Bergeron Trucking	Building maintenance
540.00	Shipman's Fire Equipment	OSHA compliance
182.42	Fleetmasters	Equipment maintenance

Riverton

<u>Amount \$</u>	<u>Payable To</u>	<u>Account</u>
495.00	Shipman's Fire Equipment	OSHA compliance
24.76	Hoffman Hardware	Equipment maintenance
25.41	Shipman's Fire Equipment	Equipment maintenance
96.00	Fire Equipment Headquarters	Equipment maintenance
375.00	Shipman's Fire Equipment	Equipment maintenance
4.18	Winsted Auto	Equipment maintenance

222.60	Robert Machia	New equipment
143.66	Larry Gillen reimbursement	Miscellaneous
16.42	Larry Gillen	Building maintenance
20.00	Goulet Printing	Miscellaneous

A motion was made to accept and pay the bills by Kathy Hansen. Seconded by John Andryzeck. Motion carried.

President Winn reported that \$20.00 was received for an old GE mobile radio.

Correspondence

1. A 2007 Census of Governments survey was received by the Clerk. The Board recommended that it be completed.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 7 calls in the last month. Manning is 9 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 13 calls in the last month. Manning is at 20 firefighters, 6 fire police and 6 juniors.

Riverton: Chief Gillen reported that they responded to 11 calls in the last month. Manning is 13 firefighters, 5 fire police and 8 juniors.

Fire Marshal's Report

Reports for September and October were distributed.

Daytime Driver's Report

Driver's Report for October was distributed.

Committee Reports

Capital:

1. Barkhamsted East Station: make up air being installed.
2. Barkhamsted East Pumper: nothing to report
3. Pleasant Valley Rescue: President Winn reported that the lease agreement was complete and being reviewed by our attorney. The Sales Agreement from Marion Body Works which was reviewed and approved by the Pleasant Valley Truck Committee was submitted to the Board. The final cost is \$328,029.00.
4. President Winn reviewed the Capital projections presented by each Department. It was decided that a new Capital Committee would be formed and it should meet soon. Volunteers for this committee included Norman Bird, James Shanley and John Andryzeck. President Winn asked that each Department have a representative on the committee as well. A meeting date of 12/5/07 1930 hrs. at Pleasant Valley was selected.

Communications: Chief Lagassie reported that Pleasant Valley still needs radios programmed.

Insurance: A list of Life Insurance policy holders was circulated for review by each fire chief. Additional premium was paid for the Riverton hydrant system buildings and hydrants in the amount of \$684.00.

Fire Fighter Award: President Winn distributed copies of activity reports for 1Q2007. President Winn also distributed to each Board member an Executive Summary of Award program.

Health and Safety: In the absence of Terri Collins, President Winn updated the Board.

Policy: Norman Bird reported that the next policy meeting will be held 11/29 at 1930 hrs. at the Pleasant Valley firehouse. President Winn reminded the Board of the policy requirement to report motor vehicle violations to the District President. Chief Lagassie inquired about the status of

DMV checks by the resident trooper. President Winn responded that while nothing has ever come back, he would check again.

Unfinished Business

1. Grants: BE Pumper- nothing heard.
2. Old Communications Equipment: no report.
3. Pleasant Valley HVAC: Chief Lagassie reported that the new boiler has been installed and the bill has been paid.
4. Riverton Windows and Repairs: Norman Bird reported that the work started yesterday and that the contractor requires a \$4000 initial payment.
5. Contracts: Tabled.

New Business

1. President Winn asked that the Departments make decisions on the FDIC which starts 4/8/08. He also informed the Board that Marq Johnson who has not attended FDIC in some time, has asked to go.
2. Norman Bird reported on a defensive driving course being offered in the near future.

Adjournment

A motion was made by James Shanley to adjourn the meeting. Seconded by Marie Gillen. Motion carried. President Winn adjourned the meeting at 2032 hrs.

Attendance

Directors: Andryzeck, Bird, Gillen, Hansen, Shanley, Winn
Treasurer O'Toole
Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: December 12, 2007 Pleasant Valley

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.