

Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes

Meeting Date: September 12, 2007 Pleasant Valley

Meeting was called to order by President Winn at 1930 Hrs.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. Chief Gayle Legeyt noted a correction to last months minutes: Barkhamsted East had 6 calls not 4. **Motion was made to accept the minutes, as prepared and with the noted correction, by James Shanley. Seconded by Richard Ransom. Motion carried.**

Treasurer's Report

The Treasurer's report was distributed. **A motion was made by Terri Collins to accept the report as presented. Seconded by Marie Gillen. Motion carried.**

Bills

District

| <u>Amount \$</u> | <u>Payable To</u> | <u>Account</u> |
|------------------|---------------------|---------------------|
| 644.00 | St. Francis medical | Occupational Health |

Barkhamsted East

| <u>Amount \$</u> | <u>Payable To</u> | <u>Account</u> |
|------------------|-----------------------------|-----------------------|
| 137.85 | Fire Equipment Headquarters | Equipment maintenance |
| 41.07 | Hoffman Hardware | Building maintenance |
| 82.11 | Public Safety Center, Inc. | New equipment |

Pleasant Valley

| <u>Amount \$</u> | <u>Payable To</u> | <u>Account</u> |
|------------------|----------------------------------|-----------------------|
| 770.00 | Pleasant Valley FD reimbursement | Fire school |
| 120.00 | Pentech Fire & Safety | New equipment |
| 375.00 | Advanced Power Services | Equipment maintenance |
| 40.00 | Bergeron Trucking | Building maintenance |
| 76.46 | Hoffman Hardware | Building maintenance |
| 53.49 | Hoffman Hardware | Equipment maintenance |
| 74.13 | Ken Cyr reimbursement | New equipment |
| 181.00 | Overhead Door of Torrington | Building maintenance |

Riverton

| <u>Amount \$</u> | <u>Payable To</u> | <u>Account</u> |
|------------------|-----------------------------|-----------------------|
| 292.30 | Fire Equipment Headquarters | Equipment maintenance |
| 65.06 | Winsted Automotive | Hydrants |
| 19.08 | Hoffman Hardware | Equipment maintenance |
| 108.54 | MacDonald's Auto Parts | Equipment maintenance |
| 73.00 | Edward Jones & Sons | New Equipment |
| 618.93 | Winchester Fire Protection | New Equipment |

A motion was made to accept and pay the bills by Norman Bird. Seconded by Richard Ransom. Motion carried.

Correspondence

1. None.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 6 calls in the last month. Manning is 9 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 15 calls in the last month. Manning is at 20 firefighters, 5 fire police and 6 juniors.

Riverton: Chief Gillen reported that they responded to 7 calls in the last month. Manning is 14 firefighters, 5 fire police and 8 juniors

Fire Marshal's Report

The Fire Marshal's report for August was distributed..

Daytime Driver's Report

Driver's Report for August was distributed.

Committee Reports

Insurance: No report.

Health and Safety: Terri Collins reported that dates for physicals have been set and will be 10/1 and 10/15 at St. Francis in Winsted. Sign-up sheets will be posted. The necessary paperwork will be provided to all departments prior.

Policy: Norman Bird reported that the next policy meeting will be held 9/27 at 1930 hrs. at the Pleasant Valley firehouse.

Communications: Chief Lagassie inquired about the reprogramming of Department radios for the new Winsted frequencies. He was directed to Dave Archer. Jim Shanley inquired about the status of the UHF equipment and mobile radio approved for purchase in July. President Winn informed the Board that he has been working with Town Hall on the selection/designation of an Emergency Operations Center (EOC). Since the Barkhamsted East station is the only one with showers which is a requirement, then he was proposing to designate it as the EOC.

Unfinished Business

1. Grants: Chief Gillen reported that their FEMA grant has been denied.
2. Old Communications Equipment: President Winn asked Storm Connors who was present for the meeting, to assist with the sale of this material.

New Business

1. President Winn reported that he would like to review and synchronize the three contracts in place between the District and the three fire departments.

President Winn suspended the Board Meeting so that the scheduled Special Meeting could begin. Meeting suspended at 1952 hrs.

President Winn resumed the meeting at 2004 hrs.

Capital:

1. Barkhamsted East addition: Chief Legeyt stated that Phil would have to be contacted to determine the status. A certificate of occupancy has not yet been obtained..
2. Barkhamsted East truck: Chief Legeyt reported that they are still working on specifications. They have preliminary estimates of \$360,000 to \$400,000.

3. Pleasant Valley rescue truck: President Winn updated the Board on the activities of Board members in the last month with regard to this project. He reported that two demo rescue trucks had been located and were inspected earlier this week. Ed Connors reported on the demo truck inspections and on the review of these trucks by the Pleasant Valley Truck Committee. He reported that the Committee recommended that the demonstration rescue truck built by Marion Body be purchased by the District. He also recommended that additional funding be provided for needed equipment for the truck. **A motion was made by Norman Bird that a Special Meeting be noticed and scheduled next month to seek approval from the voters of the Barkhamsted Fire District for the purchase of the 2007 Marion Body Rescue Truck and needed additional equipment for an amount not to exceed \$330,000. Seconded by John Andryzeck. Motion carried.**
4. **A motion was made by Norman Bird to accept the bid by Valley Energy for the Pleasant Valley HVAC replacement for an amount not to exceed \$15,000. Seconded by John Andryzeck. Motion carried.**
5. **A motion was made by Marie Gillen to accept the bid of Lee Brown for the Riverton window replacement and building repairs for an amount not to exceed \$10,000. Seconded by James Shanley. Motion carried.**

Fire fighter Award: President Winn reported that there were 51 members eligible for the Award. He requested that further action be tabled until next month.

Unfinished Business- continued

3. Capitol Plan: President Winn requested that each Department present their anticipated Capital needs out to the year 2025.

Adjournment

A motion was made by John Andryzeck to adjourn the meeting. Seconded by Norman Bird. Motion carried. President Winn adjourned the meeting at 2040 hrs.

Attendance

Directors: Andryzeck (late), Bird, Collins, Gillen, Ransom, Shanley, Winn
Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: October 10, 2007 Riverton.

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.