

Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes

Meeting Date: September 13, 2006

Meeting was called to order by President Winn at 1933 Hrs.

Minutes

Minutes of the previous meeting had been distributed prior to the meeting by the Clerk. Motion was made to accept the minutes, as prepared, by Terry Collins. Seconded by Rachelle Rebick. Motion carried.

Treasurer's Report

The Treasurer's report was distributed.

Bills

District

<u>Amount \$</u>	<u>Pavable To</u>	<u>Account</u>
85.00	Rich Schoenhart	Riverton station architect
1050.00	RJ Manjone	Pump testing
35.00	Action Copy	Copier repair

Barkhamsted East

<u>Amount \$</u>	<u>Pavable To</u>	<u>Account</u>
78.00	Firematic Supply Co.	New equipment
861.64	GVC Chemical Corp.	Equipment maintenance
13.14	Hoffman Hardware	Building maintenance

Pleasant Valley

<u>Amount \$</u>	<u>Pavable To</u>	<u>Account</u>
244.50	Pentech Safety	New equipment
376.02	Advanced Power Services LLC	Equipment maintenance
248.60	Firematic Supply	New equipment
65.00	Pentech Safety	Equipment maintenance
70.00	Al's Auto Elect.	Equipment maintenance
269.00	Action Copy	Equipment maintenance
101.87	Canton Auto Supply	Equipment maintenance
52.81	Hoffman Hardware	Equipment maintenance
10.85	Hoffman Hardware	Building maintenance
105.06	Hoffman Hardware	OSHA Compliance
23.99	Argus Inc.	Equipment maintenance
105.00	Shipman's Fire Equipment	OSHA Compliance
257.00	Shipman's Fire Equipment	Dry Hydrants

Riverton

<u>Amount \$</u>	<u>Pavable To</u>	<u>Account</u>
192.00	Fire Equipment HQ	Equipment maintenance
37.63	Hoffman Hardware	Equipment maintenance
148.60	Fire Equipment HQ	Split
181.00	Flitz	Equipment maintenance
28.00	Northeastern Fire	Equipment maintenance

250.00	Fire Control Service	Equipment maintenance
29.32	Carl's True Value	Equipment maintenance

A motion was made to accept and pay the bills, as presented, by Terry Collins. Seconded by Richard Ransom. Motion carried.

Correspondence

President Winn reported that he sent a letter to the Barkhamsted Selectmen's Office regarding the Inland Wetland Meeting.

Chiefs' Report

Barkhamsted East: Chief Legeyt reported that they responded to 4 calls in the last month. Manning is 9 firefighters, 3 fire police and no juniors.

Pleasant Valley: Chief Lagassie reported that they responded to 11 calls in the last month. Manning is at 19 firefighters, 4 fire police and 3 juniors.

Riverton: Chief Gillen reported that they responded to 7 calls in the last month. Manning is 21 firefighters, 5 fire police and 6 juniors

Fire Marshal's Report

The written report for the last month was distributed.

Daytime Driver's Report

No report.

Committee Reports

Capital:

1. Hose: bids have been received and were summarized on a spread sheet which was distributed. **A motion was made by Terry Collins that a Special Meeting be called October 11, 2006 to seek approval to purchase fire hose for an amount not to exceed \$22,000.00. Seconded by Ken Cyr. Motion carried.**
2. Apparatus seats: cost estimates were discussed. **A motion was made by Ken Cyr that a Special Meeting be called October 11, 2006 to seek approval to purchase replacement apparatus seats for Pleasant Valley E-1 and Riverton E-4 for an amount not to exceed \$25,000.00. Seconded by Terry Collins. Motion carried**

Insurance: Our VFIS agent was not able to attend this meeting. Will try next month. Departments are working on completing the salary survey.

Fire fighter Award: eligibility rosters have been completed but they need to be posted for 30 days before being submitted. Eligible members included 14 from Pleasant Valley, 25 from Riverton and 7 from Barkhamsted East. **A motion was made by James Shanley to tentatively approve the eligibility rosters and fund the account \$500 for each eligible member. Seconded by Richard Ransom. Motion carried.**

Health and Safety: Terry Collins reported that cost estimates from Concentra and St. Francis have been received and she distributed a summary of each. The estimates were discussed. **A motion was made by Norman Bird that the Barkhamsted Fire District contract with St. Francis to provide physicals to the members needing them for the coming year. Seconded by Ken Cyr. Motion carried.**

Policy: Norman Bird reported that the Policy Committee will be meeting 9/28/06 at Pleasant Valley at 1930 hrs. Mr. Bird reviewed progress made at the most recent meeting. He asked that each Chief review the training requirements for members who have grandfathered credentials.

Communications: Replacing the HT750 portables with HT1250s was discussed. Radio programming was discussed. The Chiefs were requested by President Winn to reach a consensus on how the radios are programmed.

Unfinished Business

1. Barkhamsted East fire station addition/renovation: status quo. The building committee is still holding back \$1500 until outstanding issues have been resolved.
2. Barkhamsted East Truck committee: meeting next week.
3. Pleasant Valley Truck: Chief Lagassie reported that work is progressing on specing out a new rescue truck. President Winn recommended that they consult the ISO requirements for service truck equipment.
4. Dry Hydrants: more beaver problems.
5. State and Federal Grants: no report.
6. Riverton addition: inspection was done and the plans have been approved. **A motion was made by Terry Collins to authorize the Riverton Fire Department to go to bid for the fire station addition, and that the bids would be opened at a future District meeting. Seconded by Richard Ransom. Motion carried.**
7. Sexual Harassment: The date of 11/28/06 was selected for a class. Director Rebick will conduct. She needs a policy to proceed.
8. Van: An offer of \$200 has been received for the strobe light system on the van. **A motion was made by Ken Cyr that the District accept the \$200 offer for the van's strobe light system. Seconded by John Andryzeck. Motion carried.** President Winn reported that he has asked Marq to clean the van before it is offered for sale.

New Business

1. **A motion was made by Norman Bird that if the Hose and Replacement Seat Capital requests are approved at the special meeting of 10/11/06, that the monies come from the Capital Non-recurring account. Seconded by Richard Ransom. Motion carried.**
2. **A motion was made by Ken Cyr to authorize the President and Treasurer to transfer any monies remaining from closed projects to the Capital Non-recurring account. Seconded by Terry Collins. Motion carried.**

Adjournment

A motion was made by Ken Cyr to adjourn the meeting. Seconded by Terry Collins. Motion carried. President Winn adjourned the meeting at 2103 hrs.

Attendance

Directors: Andryzeck, Bird, Collins, Cyr, O'Toole, Ransom, Rebick, Shanley, Winn
Chiefs: Gillen, Lagassie, Legeyt

Next Meeting: October 11, 2006 at Riverton.

Respectfully submitted,



James H. Shanley, Jr.
District Clerk

Attachments: written material distributed during meeting.